WARRANT OFFICER ASSOCIATION

CRATER SILVER CHAPTER # 0603

FORT LEE, VIRGINIA 23801

MEMORANDUM FOR RECORD   **DRAFT** 8 July 2020

1. The Chapter President, CW4R Francis Pattin, called the meeting to order at 1730.

Note 1: Due to COVID-19, this meeting was held primarily by telecom remote. The President manned the phone and the microphone at the Hut with 5 members, while all other quorum attendees participated by phone.

2. Quorum - 10 (32 proxies) present to conduct the meeting, 1 visitors; Pledge of Allegiance was recited.

3. Welcomed an on-line guest, CW5R Jim White, Northeast Region Director.

4. Minutes from the June 2020 meeting were reviewed by all. CW5R Vickie Vachon made a motion to accept the minutes subject to edit, and CW5 Sonya Graves-Rivers seconded. Motion Passed

5. The treasurer’s reports for June 2020 was reviewed by all and briefed by CW4R Charlie Mills. CW5 Travis Elliott made a motion to accept the report, subject to audit and CW5R Vickie Vachon seconded the motion. The motion to accept the treasurer’s reports for June 2020 passed.

 a. Vice President Report VACANT - Includes Membership statistics with reports from the Vice-President for Army Reserve/National Guard Affairs – VACANT - Vice-President for Retired Affairs – VACANT- and Vice-President for Junior Warrant Officer affairs - (VP-JWO) VACANT - see report.

 b. Memorabilia - CW3 Demetria Timothy

 c. Volunteer Hour monitor - CW5R Vickie Vachon - see report.

 d. Boy Scouts of America - CW4R Charlie Mills - see report

 e. JROTC Community High Schools - CW4 Dan Howison

 f. McGuire VA Support - CW5R Karen Ortiz

 g. Rebuilding TriCities - CW5 James Fiorilli

 h. Public Relations - CW5 Travis Elliott

 i. Wreaths Across America – Hopewell Cemetery - CW4R Amy Jones

6. Old business:

 a. CW5 James Fiorilli was briefed by CW5 Thomas Waltman, who will PCS, and Chief Fiorilli will take the committee lead for Rebuilding TriCities . .

 b. The Crater Silver Chapter Private Organization paperwork is prepared for signatures, and was signed at the meeting, and is in staffing until submitted and completed. CW4 Dan Howison is the POC and July 2020 is the deadline.

 c. CW4R Charlie Mills briefed that the Boy Scouts are using skype and computer, but otherwise not doing too much.

 e. The Crater Silver Chapter has postponed the ball until Next year due to COVID-19 quarantine. Members who have paid already have choices to ask for refund, by email to CW4R Charlie Mills, our treasurer, donate or carry over until next year when the Ball will occur.

 f. CW5 Travis Elliott brief Public Relations, and gained concurrence to author a Member Highlight article and recognize a worthy member on the Crater Silver Chapter website and on the Facebook page.

7. New Business.

 a. Due to resignation of our elected Vice President, nominations were received for a special VP election.

 b. CW5R Vickie Vachon nominated CW3 Demetria R. Timothy, a member who is in good standing, and who has agreed to serve as Vice President if elected.

 c. CW5R Wayne Burton nominated CW4R Dan Y. Howison, a member who is in good standing, and who has agreed to serve as Vice President if elected.

 d. CW5R Wayne Burton made a motion to close ballots, which can expedite sending the ballots out and getting results for the next meeting. Cw5 Travis Elliott seconded the motion, which passed.

8. Motion to adjourn was made by CW5 Travis Elliott and was seconded by CW5R Vickie Vachon at 1753. Motion passed.

9. The next meeting will be held on Wednesday, 5 August 2020, social time at 1700 and starting at 1730 at the ALU Multiplex Room. This is in Hertzinger Hall near the ALU staff duty and provisions accepted for telecom communication due to COVID -19 social distancing, conditioned on progress of Phase two COVID-19 plan in Virginia.

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Wayne Burton Francis Pattin

Crater Silver Chapter Secretary Crater Silver Chapter President

**8 July 2020 Quorum**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *CW4 Francis Pattin**CW5R Wayne Burton* *CW4R Charlie Mills**CW5 Travis Elliott**CW5 James Fiorilli**CW5 Thomas Waltman* | *CW4R Dan Howison* *% CW5R Vickie Vachon**% CW3 Jon Ganues* *% CW5 Sonya Graves Rivers**% CW4 Clenora Walker* | *! % CW5R Jim White* |  | *\* USAWOA member; not Crater Chapter member # membership unknown ! VISITOR**%Telephone Call in*  |

**ADDENDUM: Crater Chapter Proxies Held**

**Crater Chapter Standing Orders:**

1. Chapter President is authorized discretion to fund administrative purchases of up to $500, provided the budget contains funding. Such expenditures will be reviewed in the next Treasures Report minutes.

2. Two Scholarships are funded annually. One to a dependent of a Crater Member present in the local area and one open to student attending college in local area from the tri-cities area or other member dependent. All funds in the Chapter Savings are for Scholarships. Deviation from two scholarships or amount change in any year are actioned with a quorum motion and voting. Application guidelines are published in the entry form available on the Chapter website.

3. Chapter Memorabilia Chair is authorized to fund replenishment of existing memorabilia lines from sales proceeds up to $999.00 limit.

4. Chapter Treasure is bonded and signs all checks for Chapter expenditures; with actions reported in following Treasurer’s reports.

5. Chapter sends a representative to the AAM each year if funding is available. Raised and obligated annually NLT July permitting best scheduling and bargain travel costs.

6. Crater Chapter supports the following community events as Old Business:

- Rebuilding Tri-Cities/Habitat-for Humanity

- Thanksgiving Baskets

- Wreaths Across America

- Holiday Helper

- Support for McGuire Veterans Home ($500 per year) or more as voted

All other community events are brought to the quorum as new business.

Name Expires Proxy given to:

CW5R Jose Agosto Mar 21 Open

CW4R Percy Alexander Indef-LIFE CW5R Wayne Burton

CW4R Hope Bean Indef-LIFE CW4R Amy Jones

COLR David Buck Indef-LIFE Presiding Officer

CW5R Wayne Burton Indef-LIFE Open

CW5 Travis Elliott Indef-LIFE CW5R Wayne Burton

CW5R Wayne Estes Indef-LIFE Presiding Officer

CW5 Roberto Figueroa Jan 21 CW5R Vickie Vachon

CW5R Sam Galloway Nov 20 President

CW5R Bob Gates Jan 21 CW5R Wayne Burton

CW5 Robert Gowin Mar 21 Open

CW4R Dan Howison Indef-LIFE Open

CW5R Guy Hunter Mar 21 CW5R Vickie Vachon

CW4R Richard Jefferson Mar 21 VP

CW4R Amy Jones Aug 20 CW5R Wayne Burton

CW4 Robert D. Johnson Indef-LIFE President or VP

WO1 Tyrone Lander Jul 21 Open

CW3 Joshua Martin Mar 21 President or VP

CW4R Luis Martinez Jan 21 CWR5 Vickie Vachon

CW5R Frank Meeks Jul 21 CW5R Vickie Vachon

CW4 Wayne Melesky Nov 20 Presiding Officer

CW4R Charles L. Mills Indef CW5R Wayne Burton

CW4R Chester Morris Jan 21 Chapter President

CW4R Monty Meston Indef-LIFE CW5R Wayne Burton

CW3R William King Indef-LIFE Presiding Officer

CW5R Karen Ortiz Jan 21 CW5R Vickie Vachon

CW4 Dan Peoples Mar 21 CW5R Wayne Burton

CW4R Francis Pattin Jan 21 CW5R Wayne Burton

***Chapter BOD – Committee Structure***

President+: CW4R Francis Pattin **francis.pattin@gmail.com**  Vice President+:OPEN

Vice President for Army Reserve/NG Affairs –OPEN Vice President for Retired Affairs – OPEN VP Junior Warrant Officer affairs – OPEN Membership – Filled by VP, VP-RA, VP RS-A, Memorabilia - CW3 Demetria Timothy demetria.r.timothy.mil@mail.mil \*Rebuilding Tri-Cities – CW5 James Fiorilli - jfiorilli@aol.com @Nominations/Elections Committee – CW5R Wayne Burton & CW5R Vickie Vachon \*Volunteer hour Monitor - CW5R Vickie Vachon (pokeandprod@aol.com ) \*Holiday helper – CW5R Vickie Vachon \*Web-Master – CW4 James McCracken james.mccracken13.mil@mail.mil \*Boy Scouts Of America ( + Cub Scouts) CW4R Charlie Mills \*JROTC High School Support –CW4R Dan Howison chiefhowison@gmail.com Wreaths Across America – Hopewell Cemetery – CW4R Amy Jones McGuire VA Support – CW5R Karen Ortiz \*Crater 100th Committee - CW5R Nicole Woodyard Resolutions/ Parliamentarian - CW5R Wayne Burton \*Warrant Officer Ball – CW5 Travis Elliott Public Relations – CW5 Travis Elliott

Treasurer # – CW4R Charles Mills ( charlieandada@gmail.com ) Secretary# – CW5R Wayne Burton (waynebrv@yahoo.com; marion.w.burton.civ@mail.mil)

\*Special Committee + elected office # appointed office @ Committee IAW Bylaws

Note: All Elected/Appointed Officers and Committee leads will serve on Crater BOD.

All committee leaders & key appointments are installed and removed at discretion of the Chapter President IAW current Chapter Bylaws

CW4R Allan E Rickard Mar 21 Presiding Officer

CW4 Wayne Sexton July 21 Open

CW5R Alvin Taswell Aug 21 Open

CW5R Vickie Vachon Jul 21 President or VP

CW4 Ted Vanzant Indef-LIFE CW5R Wayne Burton

CW4R Clenora ”Jenn” Walker Indef-LIFE Open

CW3 Gabriela Wetherington Indef-LIFE CW4 Francis Pattin

CW5R James Williams Mar 21 Open

CW5R Nicole Woodyard Indef-LIFE Open

CW4R Donna Zampi Indef-LIFE President

*Proxies used:*

Bronze Level - Eagle Rising Recipients:

CW5R Wayne Burton CW4R Dan Howison

CW4 Ted Vanzant CW5R Nicole Woodyard USAWOA

CW4R Francis Pattin CW4R Charlie Mills

CW4 Amy Scott

Silver Level - Eagle Rising Recipients

CW4R Amy Jones CW5R James Williams

CW5R Nicole Woodyard USAOWA

CW5R Thomas Waltman

Gold Level - Eagle Rising Recipients

CW5R Vickie Vachon CW5R Wayne Burton

CW5 Travis Elliott CW5R Nicole Woodyard USAWOA

CW5 Guy Hunter CW5R Karen Ortiz

CW5 Maria Martinez CW5 Sonia Graves-Rivers

CW5R Thomas Waltman CW4R Dan Howison

**Presidents’ Report –.**

Francis

Crater Silver Chapter President

Francis W. Pattin

Crater Silver Chapter President!!!

**Crater 2019-2021 Calendar Events**

5 Aug Chapter Silver Chapter Meeting - HUT

-Establish Wreaths Across America Committee concept CW4R Amy Jones

- Count, close-out and announce Special VP Ballot results

 -Accept President Nomination - approve Ballot

- Audit

 2 Sep Crater Silver Chapter Meeting - HUT TIME -TBD

 - Final date to approve Ballot

7 Oct Crater Silver Chapter Meeting – HUT

21-23 October (Wed-Fri) 48th AAM Virtual participation AAM

 - Habitat for Humanity

 - McGuire Veterans Hospital Visit Planning list

 - Present post with donation for Thanksgiving

 - Audit

4 Nov Crater Silver Chapter Meeting - HUT

- Holiday Helper planning list

- Wreaths Across America planning list

- Election Vote

- Present post with donation for Christmas

2 Dec Crater Silver Chapter Meeting - HUT

 - Announce election results

 - Holiday Helper execution

 - Execute McGuire Veterans Hospital event

 - Wreaths Across America execution

 - Audit

 13 Jan 2021- Swear in elected new officers

Volunteer Hours are as follows:

~~As of 0958 6 July the following is the Volunteer time:~~

 ~~Members - 3035~~

 ~~Guest - 51~~

 I am missing BOD member’s hours

**Volunteer Hours** (Need ages of volunteers always if younger than 18)

**VP Report - Roster**

**Crater Meeting Call in Number**

**1-712-770-5505**

*Access Code: 501219*

*Calling in to the Crater Meeting is like being here in person. If you are a member, YOU may participate, open motions, offer seconds, discuss and vote. We all are busy, and the Crater Chapter steps up to the 21st Century with live telephonic meeting!*

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**USAWOA SILVER CRATER CHAPTER**

**Treasurer’s Reports**

**1 July 2020 – 31 Julye 2020**

**Placeholder**

**Boy Scouts of America, Troop 912, Ft Lee Va. No report. Boy Scouts are basically inactive due to COVID-19**

 Charles L .Mills

 USAWOA, Crater Chapter

 Charter Organization Representative

**Message from CW5R Jim White, Northeast Region Director:**

The 2020 Annual Meeting of Members (AMM) will be conducted by telecom virtual. Most of the Virtual AMM will be from AUSA HQ in Washington DC.

Cost for the Virtual AMM is $25, and the first 100 will receive a coin and lapel pin.

AAM is Wed 21 October -Fri 23 September 2020

Wednesday 1300-1730

Thursday 1200 -1630, with 1630 the Virtual cocktail where HOER awards are reviewed.

Friday 1200-1430 and at 1440 after 10 minute break, we then conduct a Virtual Cocktail and National Award ceremony.

Huntsville will be the AAM site for 2021 due to COVID-19 Slide.

Fort Bragg has slid from 2021 to 2022.

Registrants get a code which permits them to go in and out of AAM

FYI only:

 I was asked to provide information regarding Fort Lee partnerships for the VMAC (Virginia Military Advisory Council) which is an advisory council to the Governor and executive branch of state government. Because of your active role in supporting free school supplies to military children, I included the Fort Lee Warrant Officer's Association as partnering in that initiative.

 Giving credit where credit is due!

 Kind Regards,

 Susan

 SUSAN N. GARLING

 Community Relations Officer/Media, Public Affairs.

 Fund Manager, Fort Lee Civilian Welfare Fund.

 Advisor, Garrison Command Advisory Group.

 U.S. Army Garrison Headquarters

 3312 A. Ave., Bldg 12010, Suite 123

 Fort Lee, VA 23801

 Desk: 804-734-6893

 Work Cell: 804-735-3463

 DSN: 687-6893

**MEMORIBILIA REPORT**



**Agenda August 5th, 2020 meeting**

***Note: Due to Coronavirus, which limits socialization to 10 people, this meeting will be by remote dial in and reports sent by email.***

**1. Count of members to ensure a forum/forum established ( ) ID Proxies ( )**

**2. Call meeting to order at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**3. Pledge**

**4. Welcome guest and new members**

**5. Minutes passed out and read, any discussion, motion to accept subject to edit**

 **Motion made by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Seconded \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**6. Treasures Report any discussion, motion to accept subject to audit**

 **Motion made by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Seconded By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**7. Committee Reports**

 a. [Vice President Report](#OLE_LINK1) VP-OPEN – NG/AR OPEN. VP RA -OPEN, VP JR WOA- OPEN

 b. [Memorabilia](#OLE_LINK1) – CW3 Demetria Timothy.

 d. Volunteer Hours - CW5R Vickie Vachon.

 e. Holiday Helper - CW5R Vickie Vachon.

 f. Boy Scouts - CW4R Charlie Mills

 g. Solicitation – CW5R Nicole Woodyard

 h. JROTC Community High Schools– CW4R Dan Howison

 i. WO Ball – CW5 Travis Elliott

 j. Rebuilding TriCities – CW5 James Fiorilli

 k. Public Relations – CW5 Travis Elliott

 l. 2020 WO Ball Raffle: CW4 James McCracken

 m. Wreaths Across America – Hopewell Cemetery – CW4R Amy Jones

**8. Old Business**

**- Count, close-out and announce Special VP Ballot results**

- **Rebuilding TriCities–action**

**- Crater Chapter Private Organization paperwork CW4R Dan Howison–action**

**- Crater 2020 raffle–action committee lead CW4 McCracken, assisted by CW4 Wayne Sexton**

**9. New Business –**

**10. Alibi’s**

 **Raffle 1 each gift certificated (dinner for Two) from members present**

**11. Next Meeting – 2 September 2020- Suite E, Bldg. 10000, near Carver Avenue & Sisisky Blvd (the Hut) at 1730**

**12. Adjourn meeting at (time) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Motion made by\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Seconded by \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

CRATER SILVER CHAPTER NOTES: 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